

# RECRUITMENT RULES

**Supplement to the Gazette No. 52  
of the 24th December 2024**

Published by Authority of Government of Puducherry

GOVERNMENT OF PUDUCHERRY  
CHIEF SECRETARIAT (ESTABLISHMENT)

(G.O. Ms. No. 4, Puducherry, dated 16th December 2024)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, Notification No. F5/4/65-GP., dated 11th January, 1965, and in supersession of the Notification issued in G.O. Ms. No. 2, dated 20th February, 2019 of the Chief Secretariat (Establishment), Puducherry and Published as a Supplement to the Gazette No. 9, dated 26th February, 2019, the Lieutenant-Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group 'B' (Gazetted – Non-Ministerial) post of Assistant Director in the Puducherry Government Guest House at Chennai, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry, Chief Secretariat (Establishment), Group 'B' (Gazetted – Non-Ministerial) post of Assistant Director (Puducherry Government Guest House, Chennai) Recruitment Rules, 2024.

(ii) They shall come into force on and from the date of their publication in the Official Gazette of Government of Puducherry.

2. *Application.*— These rules shall apply to the post specified in column-1 of the Schedule annexed to this rules.

3. *Number of post, its classification and Pay Level in the Pay Matrix.*— The number of the said post, its classification and the Pay Level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

4. *Method of recruitment, age-limit and other qualifications, etc.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

5. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the Personal Law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. *Power to relax.*— Where, the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order, and for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Savings.*— Nothing in these rules shall affect the reservations, relaxations in upper age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons under the orders issued by the Government from time to time in this regard.

## SCHEDULE

**RECRUITMENT RULES FOR THE POST OF ASSISTANT DIRECTOR  
IN THE PUDUCHERRY GOVERNMENT GUEST HOUSE AT CHENNAI**

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| 1. Name of the post   | : | Assistant Director   |
| 2. Number of post   | : | "1 (One) [2024]" Subject to variation dependent on workload.   |
| 3. Classification   | : | General Central Services – Non-Ministerial – Gazetted – Group 'B'.   |
| 4. Pay Level in the Pay Matrix  | : | Level-7 (₹ 44,900 – ₹ 1,42,400) in the Pay Matrix  |
| 5. Whether selection post or non-selection post   | : | Not applicable   |
| 6. Age-limit for direct recruits  | : | Not applicable   |
| 7. Educational and other qualifications required for direct recruits.   | : | Not applicable   |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.   | : | Age : Not applicable<br>Educational qualification : Not applicable   |
| 9. Period of probation, if any  | : | 2 (Two) years for promotees  |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | : | 100% by deputation including short-term Contract/Promotion   |
| 11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made.                                       | : | <p><b>Deputation (Including Short-Term Contract)/Promotion.</b></p> <p>Officers of the Central Government/State Governments/ Union Territory or Autonomous or Statutory Organization or Public Sector Undertaking or Recognized University or Research Institution:</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or Department;</p> <p style="text-align: center;">(or)</p> <p>(ii) with five (5) years regular service in posts in the Pay Level-6 (₹ 35,400 – ₹ 1,12,400) in the Pay Matrix<br/>(or) equivalent in parent cadre or Department;</p> <p style="text-align: center;">(or)</p> <p>(iii) with eleven (11) years regular service in posts in Pay Level 5 in the Pay Matrix or equivalent in the parent cadre or Department; and</p> |

(b) Possessing the following educational qualification and experience:

- (i) Bachelors Degree in any discipline from a recognized University/Institution;
- (ii) Three years experience in Administration/ Establishment/Accounts Matter/Guest House Administration/Hotel Administration.

*Note* : The Departmental Manager in Level-5 of Pay Matrix with 11 years regular service in the post having the educational and other qualifications prescribed for deputations will also be considered along with the outsiders and in case, he is selected for appointment to the post, the same shall be deemed to have been filled up by promotion.

The Departmental Officers in the feeder category, who are in direct line of promotion, shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

The period of deputation including the period of deputation in another *ex cadre* post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years. The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the last date of receipt of applications.

12. If, a Departmental Promotion Committee exists, : *Departmental Confirmation Committee:*  
what is its composition?

- (1) Chief Secretary to Government of . . . Chairman  
Puducherry.
- (2) Secretary to Government . . . Member  
(General Administration), Puducherry.
- (3) Joint/Deputy/Under Secretary to . . . Member  
Government (Establishment),  
Puducherry.

13. Circumstances in which the Union Public : Consultation with Union Public Service Commission is not  
Service Commission is to be consulted in making necessary.  
recruitment.

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(By order of the Lieutenant-Governor)

**SUNDARARAJAN. P,**  
Deputy Secretary to Government (Establishment).